

Cherwell District Council

Annual Council

Minutes of a meeting of the Council held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 14 May 2019 at 6.30 pm

Present: Councillor David Hughes (Chairman)
Councillor Hannah Banfield (Vice-Chairman)

Councillor Andrew Beere
Councillor Nathan Bignell
Councillor Maurice Billington
Councillor Mike Bishop
Councillor John Broad
Councillor Hugo Brown
Councillor Phil Chapman
Councillor Mark Cherry
Councillor Colin Clarke
Councillor Conrad Copeland
Councillor Ian Corkin
Councillor Nick Cotter
Councillor Surinder Dhesi
Councillor John Donaldson
Councillor Sean Gaul
Councillor Timothy Hallchurch MBE
Councillor Chris Heath
Councillor Shaida Hussain
Councillor Tony Illott
Councillor Mike Kerford-Byrnes
Councillor James Macnamara
Councillor Kieron Mallon
Councillor Nicholas Mawer
Councillor Tony Mepham
Councillor Ian Middleton
Councillor Perran Moon
Councillor Richard Mould
Councillor Cassi Perry
Councillor Lynn Pratt
Councillor G A Reynolds
Councillor Barry Richards
Councillor Dan Sames
Councillor Les Sibley
Councillor Jason Slaymaker
Councillor Katherine Tyson
Councillor Tom Wallis
Councillor Douglas Webb
Councillor Fraser Webster
Councillor Bryn Williams
Councillor Lucinda Wing
Councillor Barry Wood
Councillor Sean Woodcock

Apologies for absence: Councillor Carmen Griffiths
Councillor Simon Holland
Councillor Andrew McHugh
Councillor Sandra Rhodes

Officers: Yvonne Rees, Chief Executive
Paul Feehily, Executive Director: Place and Growth (Interim)
Adele Taylor, Executive Director: Finance (Interim) & Section 151 Officer
Nick Graham, Director of Law and Governance / Monitoring Officer
Claire Taylor, Director: Customers and Service Development
Natasha Clark, Governance and Elections Manager

1 **Welcome**

The Chairman welcomed all Members and guests to the meeting.

The Chairman welcomed Councillors Nathan Bignell, Conrad Copeland, Nick Cotter, Ian Middleton, Perran Moon, Katherine Tyson and Fraser Webster to the Council and congratulated them and all other councillors who were returned at the recent election. The newly elected councillors each introduced themselves to Council.

2 **Declarations of Interest**

There were no declarations of interest.

3 **Communications**

The Chairman made the following announcements:

Former Councillors

On behalf of all Members, the Chairman extended the council's gratitude for their service to the council, their wards and the district, to those councillors who stood down or who were not re-elected at the district elections held on 2 May 2019.

Annual Council

On behalf of the Chairman, the Chief Executive advised Members that by convention the minutes of Committees, questions, petitions and motions were not taken at Annual Council and these would be considered at the next meeting.

Chairman's Engagements

A copy of the events attended by the Chairman or the Vice-Chairman had been included in the agenda pack.

Cherwell Lottery

The Chairman referred to the information on Members' desks about the Cherwell lottery which would go live tomorrow.

The lottery was a Cherwell District Council initiative to help community organisations raise funds. Good causes (not for profit organisations) within the district were invited to put their details on the Cherwell lottery website and encourage supporters to promote their cause. Lottery tickets cost £1 and the Good Cause chosen by the player keeps 50p of every ticket sold.

All members were invited to attend the launch on 15 May 2019 at Banbury Town Hall, between 5pm – 7pm.

Members' Workshop, Tuesday 11 June, 6-9pm

The Chairman advised that all members were invited to attend a workshop on the Cherwell Industrial Strategy. This was a very important workshop as it would provide Members with an opportunity to influence and shape the emerging ten year strategy for Cherwell's economic future.

Post

The Chairman reminded Members to collect any post from pigeon holes.

Refreshments

The Chairman invited Members and guests to join him in the reception area after the meeting for some light refreshments

Councillor Sandra Rhodes

The Chairman invited the Leader, Councillor Wood, to address Council. Councillor Wood reported that Councillor Rhodes had requested Council agree a dispensation for six months due to ill health. Members indicated agreement and sent their best wishes to Councillor Rhodes.

Resolved

- (1) That Councillor Sandra Rhodes be granted a six month dispensation, to 14 November 2019.

4 Urgent Business

There were no items of urgent business.

5 Minutes of Council

The minutes of the meeting held on 25 February 2019 were agreed as a correct record and signed by the Chairman, subject to the following amendment:

Add Councillor Kieron Mallon to Apologies for Absence

6 **Election of Chairman for the Municipal Year 2019/2020**

(The outgoing Chairman, Councillor Maurice Billington, presided for the consideration of this matter and those preceding)

It was moved by Councillor Wood and seconded by Councillor Reynolds, that Councillor David Hughes be elected as Chairman for the municipal year 2019/2020. There were no other nominations.

Resolved

- (1) That Councillor David Hughes be appointed Chairman of Cherwell District Council for the Municipal Year 2019/2020.

7 **Investiture of Chairman**

Councillor David Hughes, having made and signed the required Declaration of Acceptance of Office took the Chair.

Councillor Hughes thanked members for his appointment and addressed Council.

The Chairman reported that he would be supporting the following charities during his term of office: Rosie, a charity for terminally ill children; Arch, a children's literacy charity; and Katharine House Hospice.

The Chairman advised Council his consort for the year would be his wife, Gina Hughes.

8 **Vote of Thanks to Immediate Past Chairman**

The Chairman of the Council presented Councillor Billington with a gift and his past Chairman's badge as a token of his term of office.

Members paid tribute to Councillor Billington commending him for the money he had raised for his charities and thanked him for the dedication and commitment he had shown representing the Council, the services he had rendered to the District and the amiable and fair way he had presided over the deliberations of Council during his two years of office.

9 **Past Chairman's Response**

Councillor Maurice Billington addressed Council to report on his 2018/19 term of office.

Councillor Billington reported that he felt privileged to have been appointed for a second term of office. During his 2018 to 2019 term, he had hosted a series of fundraising events for his chosen charities, including his chairman's dinner and raffle, a street fair, bingo and supper nights.

Councillor Billington advised Council that in his second term of office he had beaten the £19,000 he had raised the previous year, meaning across his two terms of office he had raised almost £40,000. Councillor Billington presented cheques to representatives of each of the charities he had supported during his 2019/20 term of office, St John's Children's Centre and three youth football clubs: Kidlington Youth FC, Garden City FC and Yarnton Blues FC.

Councillor Billington paid particular thanks to his consorts for the year, Councillor Chris Heath, and Liz Matthews, the Chairman's PA and presented them with a token of his appreciation.

10 **Election of Vice-Chairman for the Municipal Year 2019/2020**

It was moved by Councillor Woodcock and seconded by Councillor Perry, that Councillor Hannah Banfield be elected as Vice-Chairman for the Municipal Year 2019/2020. There were no other nominations.

Resolved

- (1) That Councillor Hannah Banfield be elected Vice-Chairman of the Council for the municipal year 2019/2020.

11 **Investiture of Vice-Chairman**

Councillor Hannah Banfield, having made and signed the required Declaration of Acceptance of Office was invested with the Vice-Chairman's Chain.

12 **Annual Business Report**

The Chief Executive submitted a report for Council to note the results of the 2 May 2019 district elections, note the constitution of Political Groups, note the appointment of the Deputy Leader and Executive for the Municipal Year 2019/20, and consider and agree the disbanding of the joint committees with South Northamptonshire Council and the suggested constitution of Committees for the Municipal year 2019/2020 and appoint representatives to the Oxfordshire County Council Health Overview and Scrutiny Committee, the Police and Crime Commissioner Scrutiny Panel, the Oxfordshire Growth Board and the Growth Board Scrutiny Panel.

Resolved

- (1) That the results of the District elections held on 2 May 2019 be noted:

Ward	Elected
Adderbury, Bloxham and Bodicote	Councillor Mike Bishop - Conservative
Banbury Calthorpe and	Councillor Colin Clarke - Conservative

Easington	
Banbury Cross and Neithrop	Councillor Hannah Banfield - Labour
Banbury Grimsbury and Hightown	Councillor Perran Moon - Labour
Banbury Hardwick	Councillor Nathan Bignell - Conservative
Banbury Ruscote	Councillor Sean Woodcock - Labour
Bicester East	Councillor Richard Mould - Conservative
Bicester North and Caversfield	Councillor Jason Slaymaker - Conservative
Bicester South and Ambrosden	Councillor Nick Cotter - Independent
Bicester West	Councillor Fraser Webster - Independent
Cropredy, Sibfords and Wroxton	Councillor Doug Webb - Conservative
Deddington	Councillor Hugo Brown - Conservative
Fringford and Heyfords	Councillor Ian Corkin - Conservative
Kidlington East	Councillor Ian Middleton - Green
Kidlington West	Councillor Katharine Tyson – Liberal Democrat (elected for a 4 year term) Councillor Conrad Copeland – Liberal Democrat (elected for a 3 year term)
Launton and Otmoor	Councillor Tim Hallchurch - Conservative

- (2) That the current constitution of the Council (32 Conservative (67%); 9 Labour (19%); 4 Independent (8%); 2 Liberal Democrat (4%); and 1 Green (2%)) be noted; the constitution of Political Groups (32 Conservative, 9 Labour, Independent Group, and Progressive Oxfordshire comprising 2 Liberal Democrat and 1 Green councillors) and notification of Group Leaders: Councillor Barry Wood, Leader of the Conservative Group and Leader of the Council, Councillor Sean Woodcock, Leader of the Labour Group and Leader of the Opposition; Councillor Les Sibley, Leader of the Independent Group; and, Councillor Katherine Tyson, Progressive Oxfordshire, be noted.
- (3) That the appointment of the Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2019/2020 be noted:

Lead Member Portfolio	Councillor
Leader of the Council	Councillor Barry Wood
Deputy Leader of the Council and Lead Member for Leisure and Sport	Councillor George Reynolds
Lead Member for Planning	Councillor Colin Clarke
Lead Member for Customers and Transformation	Councillor Ian Corkin
Lead Member for Housing	Councillor John Donaldson
Lead Member for Financial Management and Governance	Councillor Tony Ilott
Lead Member for Health and Wellbeing	Councillor Andrew McHugh
Lead Member for Performance	Councillor Richard Mould
Lead Member for Clean and Green	Councillor Dan Sames
Lead Member for Economy, Regeneration and Property	Councillor Lynn Pratt

- (4) That agreement be given to disband the existing joint committees with South Northamptonshire Council: Joint Commissioning Committee; Joint Appeals Committee; Joint Scrutiny Committee and the Director Law and Governance be requested to amend the Constitution accordingly.
- (5) That the allocation of seats on committees that are subject to the political balance requirements be agreed:

Political Balance	TOTAL	CON	LAB	IND	PROG OXF
Accounts, Audit & Risk Committee	8	5	2	1	0
Appeals Panel	10	7	2	0 (-1)	1 (+1)
Budget Planning Committee	12	8	2	1	1
Joint Appeals Committee	3	2	1	0	0
Joint Shared Services & Personnel Committee	5	3	1	1	0
Licensing Committee	12	8	2	1	1
Overview & Scrutiny	12	8	2	1	1
Personnel Committee	12	8	2	1	1
Planning Committee	18	12	3	2	1
Standards Committee	8	6 (+1)	2	0 (-1)	0
Proportional Total by Committee	100	67	19	8	6

Aggregate Entitlement	100	67	19	8	6
Adjustment Required	N/A	Plus 1	Ok	Minus 2	Plus 1

- (6) That the allocation of seats on committees not subject to political balance requirements be agreed:

Not subject to Political Balance	TOTAL	CON	LAB	IND	PROG OXF
Joint Arrangements Steering Group	5	3	1	1	0
Partnership Working Group	5	3	1	1	0

- (7) That members (and where appropriate, substitute members) be appointed to serve on each of the committees and other bodies set out below in accordance with the nominations to be made by political groups:

Proportional Committees 2019/20

Accounts, Audit and Risk Committee

Membership (8 members with unnamed substitutes)

Conservative (5)	Labour (2)	Ind (1)	Progressive Oxfordshire (0)
Cllr Nathan Bignell	Cllr Hannah Banfield	Cllr Les Sibley	
Cllr Hugo Brown	Cllr Sean Woodcock		
Cllr Mike Kerford-Byrnes			
Cllr Nick Mawer			
Cllr Tom Wallis			

Appeals Panel

Membership (10 members with no substitutes)

Conservative (7)	Labour (2)	Ind (0)	Progressive Oxfordshire (1)
Cllr Ian Corkin	Cllr Surinder Dhesi		Cllr Ian Middleton
Cllr Sean Gaul	Cllr Sean Woodcock		
Cllr Carmen Griffiths			
Cllr Tim Hallchurch			
Cllr Simon Holland			
Cllr James Macnamara			
Cllr Richard Mould			

Budget Planning Committee
Membership (12 members with unnamed substitutes)

Conservative (8)	Labour (2)	Ind (1)	Progressive Oxfordshire (1)
Cllr Nathan Bignell	Cllr Barry Richards	Cllr Fraser Webster	Cllr Conrad Copeland
Cllr Phil Chapman	Cllr Sean Woodcock		
Cllr Carmen Griffiths			
Cllr David Hughes			
Cllr Nicholas Mawer			
Cllr Andrew McHugh			
Cllr Douglas Webb			
Cllr Lucinda Wing			

Joint Appeals Panel
Membership (3 seats, named substitutes)

Conservative (2)	Labour (1)	Ind (0)	Progressive Oxfordshire (0)
Cllr Colin Clarke	Cllr Barry Richards		
Cllr James Macnamara			
Substitutes			
Conservative (2)	Labour (1)	Ind (0)	
Vacant	Vacant		

Joint Shared Services and Personnel Committee
Membership (5 members, named substitutes)

Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Councillor Ian Corkin	Cllr Sean Woodcock	Cllr Les Sibley	
Councillor Mike Kerford-Byrnes			
Councillor Barry Wood			
Substitutes			
Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Cllr Tony Ilott	Cllr Barry Richards	Cllr John Broad	
Cllr George Reynolds			
Cllr Bryn Williams			

Licensing Committee
Membership (12 seats, unnamed substitutes)

Conservative (8)	Labour (2)	Ind (1)	Progressive Oxfordshire (1)
Cllr Mike Bishop	Cllr Hannah Banfield	Cllr Nick Cotter	Cllr Conrad Copeland
Cllr Colin Clarke	Cllr Surinder Dhesi		
Cllr Richard Mould			
Cllr George Reynolds			
Cllr Jason Slaymaker			
Cllr Douglas Webb			
Cllr Bryn Williams			
Cllr Lucinda Wing			

Overview and Scrutiny Committee
Membership (12 members with unnamed substitutes who shall not be members of Executive)

Conservative (8)	Labour (2)	Ind (1)	Progressive Oxfordshire (1)
Cllr Mike Bishop	Cllr Shaida Hussain	Cllr Les Sibley	Cllr Ian Middleton
Cllr Phil Chapman	Cllr Perran Moon		
Cllr Chris Heath			
Cllr Tony Mepham			
Cllr Sandra Rhodes			
Cllr Tom Wallis			
Cllr Bryn Williams			
Cllr Lucinda Wing			

Personnel Committee
Membership (12 members, unnamed substitutes who shall not be members of the Appeals Panel)

Conservative (8)	Labour (2)	Ind (1)	Progressive Oxfordshire (1)
Cllr Mike Bishop	Cllr Andy Beere	Cllr Les Sibley	Cllr Katherine Tyson
Cllr Sean Gaul	Cllr Barry Richards		
Cllr Lynn Pratt			
Cllr George Reynolds			
Cllr Sandra Rhodes			

Cllr Jason Slaymaker			
Cllr Douglas Webb			
Cllr Barry Wood			

Planning Committee

Membership (18 members, 12 named substitutes)

Conservative (12)	Labour (3)	Ind (2)	Progressive Oxfordshire (1)
Cllr Maurice Billington	Cllr Andy Beere	Cllr John Broad	Cllr Katherine Tyson
Cllr Hugo Brown	Cllr Cassi Perry	Cllr Les Sibley	
Cllr Phil Chapman	Cllr Barry Richards		
Cllr Colin Clarke			
Cllr Ian Corkin			
Cllr Chris Heath			
Cllr Simon Holland			
Cllr David Hughes			
Cllr Mike Kerford- Byrnes			
Cllr James Macnamara			
Cllr Lynn Pratt			
Cllr George Reynolds			

Substitutes

Conservative (8)	Labour (2)	Ind (1)	Progressive Oxfordshire (1)
Cllr Mike Bishop	Cllr Surinder Dhesi	Cllr Fraser Webster	Cllr Ian Middleton
Cllr John Donaldson	Cllr Sean Woodcock		
Cllr Tim Hallchurch			
Cllr Tony Ilott			
Cllr Tony Mepham			
Cllr Douglas Webb			
Cllr Bryn Williams			
Cllr Barry Wood			

Standards Committee

Membership (8 members, unnamed substitutes)

Conservative (6)	Labour (2)	Ind (0)	Progressive Oxfordshire (0)
Cllr Tim Hallchurch	Cllr Andy Beere		

Cllr Chris Heath	Cllr Mark Cherry		
Cllr Simon Holland			
Cllr James Macnamara			
Cllr George Reynolds			
Cllr Bryn Williams			

Non-Proportional Committees

Joint Arrangements Steering Group Membership (5 seats, named substitutes)

Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Councillor Ian Corkin	Cllr Sean Woodcock	Cllr John Broad	
Councillor Tony Ilott			
Councillor Barry Wood			
Substitutes			
Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Cllr George Reynolds	Cllr Barry Richards	Cllr Les Sibley	
Cllr Bryn Williams			
Vacant			

Partnership Working Group Membership (5 seats, named substitutes)

Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Councillor Ian Corkin	Cllr Sean Woodcock	Cllr Les Sibley	
Councillor Mike Kerford-Byrnes			
Councillor Barry Wood			
Substitutes			
Conservative (3)	Labour (1)	Ind (1)	Progressive Oxfordshire (0)
Cllr Tony Ilott	Cllr Barry Richards	Cllr John Broad	
Cllr George Reynolds			
Cllr Bryn Williams			

- (8) That Councillor Sean Gaul be appointed as Cherwell District Council's representative to the Oxfordshire County Council Health Overview and Scrutiny Committee for the municipal year 2019/20.
- (9) That Councillor Andrew McHugh be appointed Cherwell District Council's representative to the Police and Crime Commissioner Scrutiny Panel for the municipal year 2019/20.
- (10) That Councillor Barry Wood be appointed as Cherwell District Council's representative and Councillor George Reynolds be appointed as Cherwell District Council's substitute to the Oxfordshire Growth Board for the municipal year 2019/20.
- (11) That Councillors Tom Wallis, Lucinda Wing and Sean Woodcock be appointed as Cherwell District Council's representatives to the Oxfordshire Growth Board Scrutiny Panel for the municipal year 2019/20.

13

'Making' (Adoption) of the Mid-Cherwell Neighbourhood Plan

The Interim Executive Director - Place & Growth submitted a report to seek the 'making' of the Mid-Cherwell Neighbourhood Plan following the successful referendum and the recommendation of the Executive at its meeting on 1 April 2019.

In considering the report, local ward members, Councillors Corkin and Macnamara, commended Martin Lipsom, Chairman of the Cherwell Neighbourhood Forum, for his hard work leading the development of the plan, and the Dorchester Group for their support to the process.

Resolved

- (1) That the referendum result of 21 March 2019 where 90.2% of those who voted were in favour of the Mid-Cherwell Neighbourhood Plan which is above the required 50% be noted.
- (2) That it be agreed to formally 'make' the Mid-Cherwell Neighbourhood Plan (annex to the Minutes as set out in the Minute Book) so that it continues to have effect as part of the statutory Development Plan for the District.
- (3) That the Interim Executive Director - Place and Growth, in consultation with the Lead Member for Planning, be authorised to issue and publicise a Decision Statement.

14

Overview and Scrutiny Annual Report 2018/19

The Director – Law and Governance submitted a report which presented report the Overview and Scrutiny Annual Report for 2018/19.

Resolved

- (1) That the contents of the Overview and Scrutiny Annual Report 2018/19 be noted.

The meeting ended at 7.30 pm

Chairman:

Date: